

**THE FOLLOWING PAGES ARE SAMPLES OF THESIS/DISSERTATION
ADMINISTRATIVE FILES**

Order of sample administrative files:

1. Request for Final Oral Examination Form
2. Report of Final Examination for Master's Thesis Form
3. UTD Copyright Tutorial Completion Certificate
4. Survey of Earned Doctorates Certificate of Completion
5. Turnitin Digital Receipt
6. Citation Form
7. IRB Approval Memo (if human subjects were used in research)
8. IACUC Approval Memo (if animal subjects were used in research)

For doctoral students only

For master's students only

For both doctoral and master's students

Please check with your Supervising Professor to make sure that your reserved room is acceptable before submitting this form

THIS FORM MUST BE TYPED

REQUEST FOR FINAL ORAL EXAMINATION

This form must be submitted online to <https://utd-etd.tdl.org/> and must be accompanied by a PDF of the dissertation at least **two weeks** prior to the date of examination. See [Submission Guide](#) for more details.

PROGRAM: _____

THIS IS TO REPORT THAT THE SUPERVISING COMMITTEE FOR:

NAME OF DOCTORAL CANDIDATE _____

has received the doctoral dissertation for the purpose of examination and now requests that the final oral examination be set for:

DATE _____ TIME _____ DOCTORAL CANDIDATE'S UTD E-MAIL: _____

ROOM # / VIDEO _____
CONFERENCE URL: _____

TITLE OF DISSERTATION:

COMMITTEE APPROVALS:
By their signature below, each member of the Supervisory Committee agrees that they consider the dissertation and dissertation abstract to be satisfactory for the purpose of final examination, that they are agreeable to proceed with the final examination, and that they will attend this examination on the date specified.

Print Name	Signature
_____	_____
Supervising Professor	
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Chair of the Examining Committee: I will attend this examination on the date specified.

Complete the following if one member of the committee will be physically absent:
 WILL BE ABSENT (Complete [CommitteeMemberAbsentRemote](#) form or email Elizabeth Rugg at dissertations@utdallas.edu).

Print name

THE UNIVERSITY OF TEXAS AT DALLAS

REPORT OF FINAL EXAMINATION FOR MASTER'S THESIS

NAME: _____ DATE: _____

PROGRAM: _____ NETID: _____

TITLE OF THESIS: _____

We, the undersigned as the Supervisory Committee for the above named student, submit this report of their Final Examination.

This student has:

- Completed the work assigned by the Supervising Committee.
- Passed all examinations required by the Graduate Program.
- Completed a thesis which gives evidence of their ability to perform independent research and which contributes to the knowledge in their field.

The Supervisory Committee recommends that the student be granted the master's degree.

Conditions (if any):

PRINT NAME

SIGNATURE

Chairperson, Supervising Committee

McDermott Library

This is to certify that

Temoc Comet

has successfully completed

UTD Copyright Training for Graduate Students

on

December 10, 2020

CERTIFICATE *of* COMPLETION

of the

Survey of Earned Doctorates

Questionnaire

This certifies that Temoc Comet,
a student at University of Texas at Dallas Graduate School,
has completed the Survey of Earned Doctorates
on 12/10/2020

Confirmation Code:000000ABCD



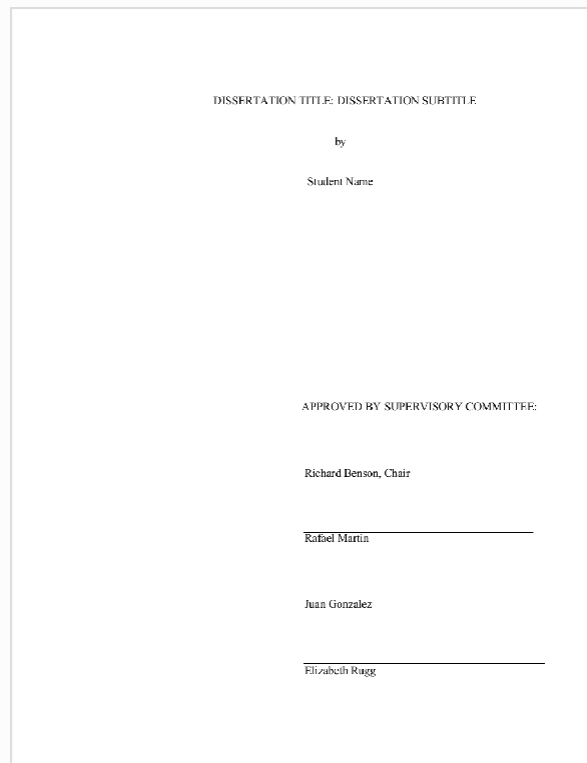


Digital Receipt

This receipt acknowledges that Turnitin received your paper. Below you will find the receipt information regarding your submission.

The first page of your submissions is displayed below.

Submission author: Student Name
Assignment title: Thesis and Dissertation Citation Che...
Submission title: DISSERTATION TITLE: DISSERTAT
File name: Sample_dissertation_for_Turnitin_fi...
File size: 54.08K
Page count: 3
Word count: 291
Character count: 2,982
Submission date: 11-Dec-2020 11:21AM (UTC-0600)
Submission ID: 1472245058



**DISSERTATION/THESIS
CITATION FORM**

DATE (mm/dd/yyyy): PhD MS

SEMESTER OF GRADUATION: YEAR:

STUDENT NAME: NETID:

SUPERVISING PROFESSOR NAME:

SCHOOL: DEPARTMENT:

I have reviewed 's DISSERTATION/THESIS, entitled

As Supervising Professor for this graduating student, I confirm that all required references are included in the paper and properly cited. As this student's Committee Chair, I hereby confirm that I have, to the best of my ability, examined the entire content of this submission. I find that it does not contain plagiarized material and may be accepted in accordance with The University of Texas at Dallas and the Office of Graduate Education's standards.

SUPERVISING PROFESSOR SIGNATURE:

I represent and warrant that the dissertation/thesis and abstract are my original work. I also hereby certify that if appropriate, I have obtained and submitted a written permission statement from the owner(s) of each third-party copyrighted material to be included in this manuscript. I have acknowledged the material in accordance with the requirements specified by the copyright owner(s). I certify that the final version I submitted to the Office of Graduate Education is the same as that approved by my advising committee. All required references for my dissertation/thesis are included and properly cited.

STUDENT SIGNATURE:

THE UNIVERSITY OF TEXAS AT DALLAS

Office of Research Compliance

800 W Campbell Road AD15 Richardson Texas 75080-3021
972-883-4579 Fax 972-883-2310

Date: **March 9, 2017**

To: [REDACTED] **B.A.**
[REDACTED] **Ph. D.**
Behavioral and Brain Sciences

From: **Sanaz Okhovat, Assistant Vice President**
Amanda Boone, Assistant Director .(
Institutional Review Board
Office of Research Compliance

Re: **Approval of IRB [REDACTED]**
Title: [REDACTED]

This letter is notification of approval of the research project referenced above. IRB approval of this research begins as of **March 7, 2017** and ends on **March 6, 2018**.

The IRB requires that you report as soon as possible any unexpected adverse events (including non-serious and serious events) that occur during the study. If the research is expected to continue beyond 12 months, you must request Continuing Review and re-approval of the project least 6 weeks prior to the date of expiration date noted above.

If you plan to change the research project (number of participants, title, procedure, payment, consent form, etc.), you must submit a request detailing the proposed changes and receive IRB approval before the changes are implemented except when prompt changes are necessary to eliminate apparent and immediate hazards to the participants.

The IRB requires that all personnel who interact with research participants or who have access to research data be trained in research ethics and practices concerned with the protection of the welfare and rights of research participants. These ethical principles are outlined in the Belmont Report.

All investigators and key personnel involved with this protocol must have documented training with this office. The training can be found at: http://www.utdallas.edu/research/orc/irb/required_training/

If you have any questions related to this approval, please call 972-883-4575 or send an email to amanda.boone@utdallas.edu.





THE UNIVERSITY OF TEXAS AT DALLAS

Office of Research Integrity and Outreach
800 W Campbell Road RL 10 Richardson Texas 75080-3021
972-883-2792 | fax 972-883-2310 | research.utdallas.edu

Date: 23 May 2019

To: [REDACTED] Ph.D.

Department of Molecular and Cell Biology

From: Kathan McCallister 1'-01''''''
Lab Animal Resource Center Director. Office of Research Integrity and Outreach

Re: Approval of IACUC File Number: [REDACTED]

Title: [REDACTED]

The IACUC protocol [REDACTED] has been reviewed and approved for **three** years. Please note that although the Office for Laboratory Animal Welfare (OLAW) provides for three year approvals, The United States Department of Agriculture (USDA) requires **annual** review for continuing your project.

The approval is granted from **23 May 2019** until **22 May 2022**, providing you do not change the protocol. Any changes to the protocol require submission and approval from the Institutional Animal Care and Use Committee (IACUC). The Office of Research Compliance will remind you approximately 6–8 weeks before your annual report is due. Please note, this is a courtesy reminder, and you are still responsible for submitting the annual report in a timely manner. This information must be submitted promptly after receiving this reminder in order for the IACUC to review and approve all materials requested **PRIOR** to the annual anniversary date of **May 22 2020**. If your project is not received and approved before the expiration date "annually," then your project will be considered noncompliant and will need to be resubmitted as a new project. The USDA regulations require you to submit annual reports to the IACUC and final summary reports.

It is critical to point out that the importance of storing, securing, and monitoring all controlled substances used for this protocol. Please refer to **UTD Policy Memorandum 97-111.27-77** or contact Laboratory Safety Manager, Kathy White at 972.883.6111, if you have any questions regarding this matter.

If you have any further questions, please contact me at 972.883.2465.